

**CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING**

**Central State Hospital  
26317 W. Washington Street  
Building 113, Main Conference Room  
Petersburg, Virginia 23803**

**June 9, 2006**

**8:30 a.m.**

**Attendance:**

Violet Hite, Vice-Chair; Isabel Vartanian, Member; Cleveland Rodgers, Member; Linda Masri, Member, and Betty Velez, Member.

**Guests:**

Dr. Charles, CSH Facility Medical Director; Jennifer Barker, Patient Rights Coordinator/CSH; Michael Curseen, Human Rights Advocate/Office of Human Rights; Tonya Cunningham, Human Rights Advocate/Office of Human Rights; Jim Bell, Forensic Unit Director; Dr. Ronald Forbes, CSH Medical Director; James O. Bowser, Jr., Regional Advocate/Office of Human Rights; Jeff Feix, Ph.D., CSH Chief Forensic Coordinator; Diane Crawford, CSH Infection Control Nurse; and Rose Mitchell, Executive Secretary/Office of Human Rights.

**Absent:**

Chana Ramsey, Chair

**I. Call to Order: 8:36 am**

**II. Minutes of May 5, 2006, Meeting**

Ms. Cunningham stated that the minutes for May 5, 2006 erroneously listed that she was in attendance. The minutes were amended as indicated and approved.

**III. Public Comment**

Ms. Barker shared a letter from a patient with the LHRC, who had requested that this be done. Ms. Barker stated that she had already addressed most of the patient's concerns. The Committee received the letter deferred discussion to the next LHRC meeting in order to allow the members time to review the letter in detail.

#### **IV. New Business**

A. Monthly Variance Report for May 2006 – Presented by Jim Bell

Mr. Bell reported that there were no reportable incidents involving the four approved forensic variances during the month of May 2006.

**Action: The Committee approved a motion to accept Mr. Bell's report.**

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matter was discussed in Executive Session:**

**Monthly Abuse Summary: April 2006**

**Formal Human Rights Complaints – May 2006**

**Research Proposal: "Intoxication and Settled Insanity"**

**Spit Mask Usage – May 2006**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

B. Monthly Abuse Summary: April 2006 – Presented by Jennifer Barker

**A motion was made and unanimously passed to accept Ms. Barker's report.**

C. Formal Human Rights Complaints – May 2006 – Presented by Jennifer Barker

**A motion was made and unanimously passed to accept Mrs. Barker's Report.**

D. Research Proposal: "Intoxication and Settled Insanity" – Presented by Jeff Feix, Ph.D.

**A motion was made and unanimously passed to accept Dr. Feix's report.**

E. Spit Mask Usage – May 2006 – Presented by Michael Curseen

**A motion was made and unanimously passed to accept Mr. Curseen's report.**

F. Medical Staff Smoking Initiative – Presented by Charles Davis, M.D.

Dr. Davis presented the Committee with different brochures and graphs on the harmful effects on cigarette smoking. Dr. Davis further stated that there is no target date for smoking to stop at CSH. The plan is now for educating clients concerning the benefits of not smoking. Incentives such as additional activities and other positive reinforcement approaches for patients who meet specified goals related to quitting smoking will be reviewed

**A motion was made and unanimously passed to accept Dr. Davis' report.**

G. CSH LHRC Applicant for Membership: Ms. Jane Clayborne  
**The Committee deferred action on this item to the next LHRC meeting.**

H. In-service Training: Avian Influenza Pandemic – Presented by Diane Crawford, R. N.

Ms. Crawford gave a brief description of the Avian Influenza Pandemic and presented a Dateline NBC video to committee members addressing the Avian Influenza Pandemic. The Committee thanked Ms. Crawford for coming to present the Avian Influenza Pandemic in-service information.

**F. Follow-up Business**

1. LHRC Request for Follow-up Action on Restrictive Procedure RE:  
Locking Bathroom Doors During Dispensing of Medications:

The Committee members had concerns on whether or not the bathroom doors were being locked in the Civil Buildings of CSH.

Ms. Barker stated that after conducting random, unannounced, checks during medication dispensing times, she did not observe any locked bathroom doors. Dr. Forbes stated that to his knowledge, the practice of locking the bathroom doors during the passage of patient's medications was restricted to the forensic buildings only (this practice has now ceased). Dr. Forbes plans to follow-up to make sure that the bathroom doors are not being locked in the civil buildings during the passage of patient medications.

**A motion was made and unanimously passed to accept Ms. Barker's report. The Committee will plan to receive Dr. Forbes follow-up at the next LHRC meeting.**

2. LHRC Request for 30 Day Follow-up Report: Unauthorized Use of Cook-Chill Units by Staff – Presented by Ms. Jennifer Barker

Ms. Barker stated that SVTC conducted checks during the month of May

and found no violations. Ms. Barker stated that temperature checks are also being conducted by SVTC and that nursing staff conduct random checks of the cook-chill units.

**A motion was made and unanimously passed to accept Ms. Barker's report.**

3. Review of Chair's Request for follow-up Concerning Letter to SHRD Requesting Attorney General's Opinion: RE: Case # 05-0107

Mr. Curseen advised the Committee that a reply from the Attorney General's Office has not yet been received. This item will be deferred to the next LHRC Meeting.

4. LHRC Request for Follow-up Action Concerning Formal Human Rights Complaint Regarding Inadequate Housekeeping Services Provided in The Forensic Unit – Building 39 – Presented by Charles Davis, M. D., Hospital Director

Ms. Barker provided the Committee with a copy of the housekeeping procedures from SVTC for building 39. It was also reported that SVTC conducts satisfaction surveys for staff concerning the cleanliness of the wards and bathrooms. Mr. Bell added that he would like everyone to have an opportunity to complete these surveys (staff and clients). It was also noted that the surveys are being done on a quarterly basis. Dr. Davis shared that the surveys should be done more frequently and agreed with Mr. Bell's comments that clients should be provided the opportunity to have input on these surveys.

**A motion was made and unanimously passed to accept Dr. Davis' Report along with his recommendation that the survey be modified to include input from clients as well as staff and that the frequency of the survey is increased from quarterly to monthly. The Committee will plan to review the modified survey at the next LHRC meeting.**

5. LHRC Request for Follow-up Action Concerning (A) Data Inconsistencies Recorded on Spit Make Form; (B) Comparison of Quantity of Units Ordered with Recorded Spit Mask Usage- Presented by Dr. Davis.

Data Inconsistencies: The Director of Nursing agreed to have the Infection Control Nurse check the spit mask usage report for any deficiencies and will provide training within 2 days of any occurrence and Dr. Davis was in agreement with this approach.

Quantity of Units Ordered: Ms. Barker stated that the spit masks are stored in different areas and that she found no excessive quantities are being stored or ordered.

**A motion was made and unanimously passed to accept Dr. Davis' report.**

**VI. Director's Comments:**

Dr. Davis stated that CSH is in the process of offering education to patients regarding health issues related to tobacco use. Dr. Forbes further stated that the CSH Medical Staff is working on a "Wellness Project" of no smoking and low calorie foods.

**VII. Adjournment: 10:45 am**

**Next Meeting Date: July 7, 2006**